





"The mantra to stay relevant in the midst of rapidly changing businesses and markets today is skill, reskill, and upskill. With this vision, we are constantly taking concrete steps to create a future-ready workforce."

- Shri Narendra Modi



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Overview

About PMKVY 3.0

Pradhan Mantri Kaushal Vikas Yojana is the flagship scheme of the Ministry of Skill Development and Entrepreneurship, Government of India. The scheme, currently in its third edition (PMKVY 3.0), was launched on January 15th, 2021.

Like it's previous editions, PMKVY 1.0 and 2.0, PMKVY 3.0 also has three kinds of training routes: Short-Term Training (STT) for fresh skilling of school/college dropouts and unemployed youth, Recognition of Prior Learning (RPL) to recognise existing skills and prior experience and Special Projects (SP) to address skilling requirements of vulnerable groups, and permit certain flexibility while conducting STTs.

Objectives of PMKVY 3.0 (2020-21)

The objectives of the scheme are to:

- Create an ecosystem for the youth to make informed choices on the available skilling avenues.
- Provide support to the youth for skill training and certification.
- Promote sustainable Skill Centres for greater participation of private sector.
- Benefit 8 lakh youth over the scheme period (2020-21).



Introduction

Branding and Communication Guidelines

After the successful implementation of PMKVY 1.0 (2015) & PMKVY 2.0 (2016-20) and learnings from the past, PMKVY 3.0 (2020-21) has been launched with the objective to enhance skill development at grassroot level across districts and states.

Branding is an important aspect of communicating the scheme. All the Training Centres need to brand their respective centres with collaterals for promotional activities in accordance with these Guidelines. The Training Centres shall also promote activities conducted at their centres on various social media platforms.

This Branding and Communication Guideline document prescribes standardised branding for states and districts, training partners, and project implementation agencies, among others, for implementation of the scheme, PMKVY 3.0 (2020-21). The defined guidelines aim to ensure a clear communication of the key messages with one voice and as one brand. PMKVY training centres and other scheme implementing agencies shall thereby abide by these guidelines and read them in conjunction with the scheme's operational guidelines.

The Branding and Communications Guidelines document can then be used both internally and externally to ensure consistency and continuity of the PMKVY scheme, its visual identity, and strategy.

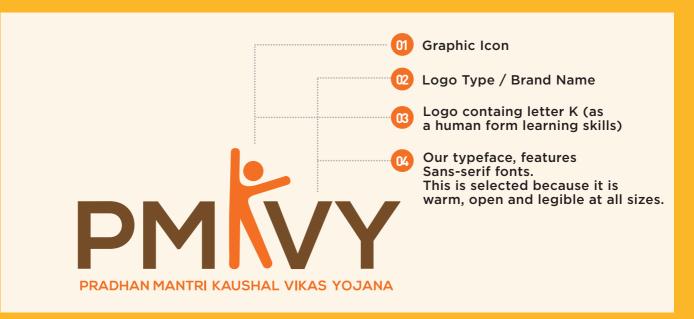
The training centres may undertake innovative approaches for further promotion of the scheme. The same shall be informed to MSDE/ NSDC prior to the roll-out or implementation of such campaigns. All the open (artwork) files of the branding elements shall be available on PMKVY official website- www.pmkvyofficial.org



Logo Specifications

03

3.1 Logo Structure/ Type



3.2 Clear Space

When the logo is used, it should be sufficiently isolated from illustrations or other words or images that might detract from the signature's importance. The logo must be at least Xmm (X mm = Height of the letter "P") away from every side from illustrations, photographs, rules, page edges, or other type.





3.3 Logo Colour Palette

Beyond our logo, colour is the most recognisable aspect of the scheme identity. The colours selected reflect our bold, and diverse community. Using the correct colours appropriately is one of the easiest ways to make sure our materials reflect a cohesive PMKVY visual story and identity.



3.4 Logo in Reverse



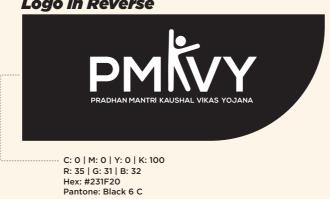




3.5 Logo in Black and White



Logo in Reverse







3.6 Logo Placement - Do's

The preferred placement for the logo is in the upper segment of communication materials. Anywhere in the outlined areas shown here is acceptable, although corners are preferred. This way, the logo becomes a grounding element that appears consistently on all pieces. If the bottom zone is unsuitable, it is also acceptable to place the logo anywhere in the horizontal segment at the top within the piece. Again, corners are preferred, but the logo can be centered for more formal communication.





Do use the primary logo in it's normal state



Do use the reverse black logo when it's required



Do use the reverse grey logo when it's required



Do use the reverse white logo with PMKVY Red Orange patch when its required



Do use the reverse white logo with PMKVY Brown patch when its required



Do use the reverse white logo with black patch when its required

3.7 Logo Placement - Don'ts

Don't stretch, condense, or change the dimensions of the identity. Don't alter the placement or scale of the elements. Don't add colours to individual elements.

















3.8 Font Pallete

Gotham Font Family is an Open Type font family made up of various style. Each style includes small capitals, fractions, standard ligature, lining and oldstyle figures, and more. There are extensive font options to go with it.

Font with 12 styles within

PMKWY

























07

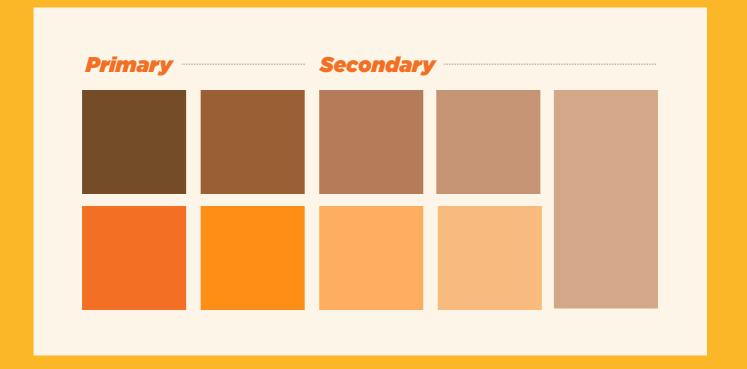


3.9 Typography of 3.0

Gobold Bold Font Family is an Open Type font family made up of various style. Each style includes small capitals, fractions, standard ligature, lining and oldstyle figures, and more. There are extensive font options to go with it.



3.10 Colour Family





Exterior Centre Branding

04

Outdoor signs have phenomenal recall value. Therefore, it is extremely important that these signs are standardised across India.

4.1 Drop Down Banner (Mandatory)



Specifications

Position: Front Facade of Training

Centres (Main Entrance)

Size: 5 ft. x 20 ft.

Material: Star Flex with Digital Printing

Customisation Required: None

Language: Region Specific

Training Centres may install more than one of these banners at the exterior

of TCs.



4.2 Exterior Signage (Backlit) (Mandatory)



Specifications

Position: Front Facade of Training

Centres (Main Entrance)

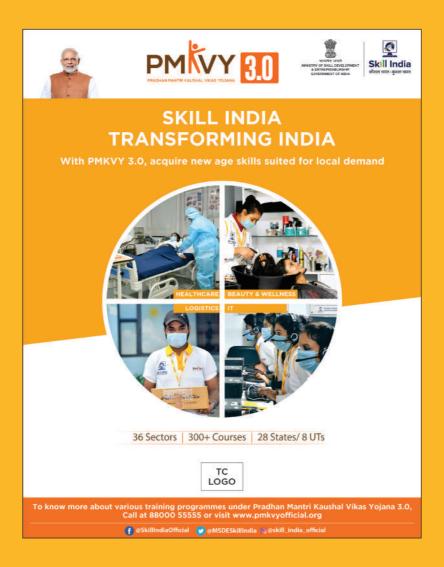
Size: 8 ft. x 4 ft.

Material: Star Flex (Mounted on Iron Frame or Backlit (Good Quality Tubes)

Customisation Required: None



4.3 Outdoor - Hoarding/Backdrop (Vertical)



Specifications

Position: Front Facade of Training

Centres (Main Entrance)

Size: 6 ft. x 8 ft.

Material: Star Flex (Mounted on Iron Frame) & Backlit (Good Quality Tubes)

Customisation Required: Photographs

can be changed as per job roles



4.4 Outdoor - Hoarding/Backdrop (Horizontal)



Specifications

Position: At the training area

Size: 8 ft. x 6 ft.

Material: Star Flex (Mounted on Iron Frame) & Backlit (Good Quality Tubes)

Customisation Required: Photographs

can be changed as per job roles



Reception Area Branding

The reception area is the first touch point at the training centre. The right elements would help create a positive brand recall for the visitors.

5.1 Main Signage Behind Reception Table (Mandatory)



Specifications

Position: Behind Reception Desk

Size: Depending on Wall

Material: Digital Printing on 5 mm Sun

Board/LED

Customisation Required: None

Language: Region Specific

TCs to install one signage behind the

reception desk.



5.2 Poster - Placement Opportunities (Mandatory)

These logos are for reference. Training Centres to add the logos of local employers in the region.



Specifications

Position: On walls in the waiting area

Size: 17 inch x 22 inch

Material: Digital Printing on Imported

Art Paper (300 GSM)

Customisation Required: Logos of

Placement partners/Companies where

candidates have been placed



5.3 Course Marketing Leaflet

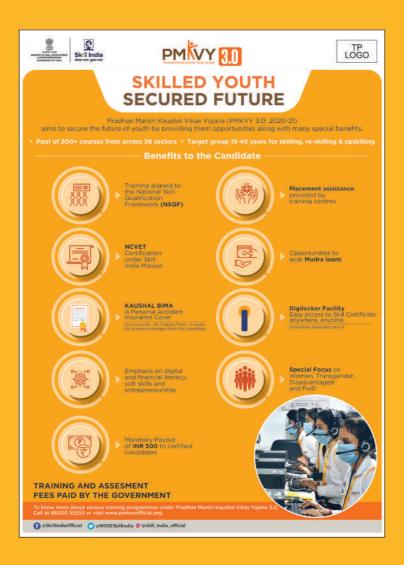


Specifications

Position: As per requirement
Size: 10 cm x 14 cm
Material: Imported Art Paper (150 GSM)
Customisation Required: Addition of
List of Courses, Duration of Courses, TP
Logo and Contact Information
Language: Region Specific



5.4 Poster - PMKVY 3.0 (Short-Term Training) Benefits to the Trainee



Specifications

Position: As per requirement

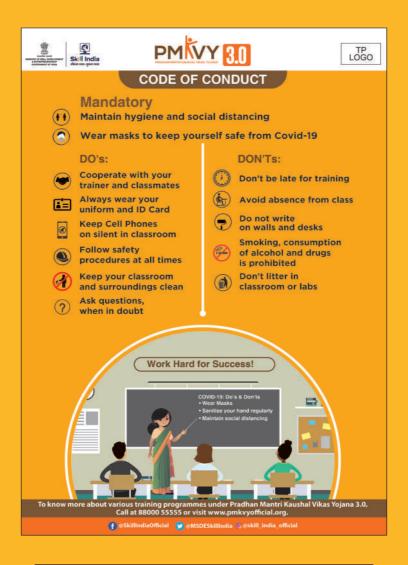
Size: 17 inch x 22 inch

Material: Imported Art Paper (130 GSM)

Customisation Required: None



5.5 Poster - Code of Conduct



Specifications

Position: As per requirement

Size: 9.25 inch x 11.75 inch

Material: Imported Art Paper (130 GSM)

Customisation Required: None



Waiting Area Branding

Adjacent to the reception area is the waiting area. The waiting area is ideal as it provides a comfortable demarcated space for candidates to wait before the counsellor attends to them. All collateral at the waiting area should be clearly visible to visitors, placed either at eye level or a little above.

6.1 Poster - Scheme Information and Process (Mandatory)



Position: On walls in the waiting area

Size: 17 inch x 22 inch

Material: Digital Printing on Imported

Art Paper (300 GSM)

Specifications

Customisation Required: Photos as per

job roles



6.2 Poster - Honourable Prime Minister's Quote (Mandatory)



Specifications

Position: On walls in the waiting area

Size: 17 inch x 22 inch

Material: Digital Printing on Imported

Art Paper (300 GSM)

Customisation Required: Photograph

can be changed as per job roles



6.3 Poster 3 - Local Hero Testimonial (Mandatory)



Template

Specifications

Position: On walls in the waiting area

Size: 22 inch x 17 inch

Material: Digital Printing on Imported

Art Paper (300 GSM)

Customisation Required: Local hero to be a previous PMKVY candidate who is now gainfully employed or has setup

his/her own business



6.4 Standee - Honourable Prime Minister's Quote (Mandatory)



Specifications

Position: Around/Adjacent

Waiting Area Size: 3 ft. x 6 ft.

Material: Star Flex

Customisation Required: Photo of the

candidate as per local job role Language: Region Specific



Classroom Lab Branding

07

Elements within the classroom/laboratory shall work as teaching aids. These can be used by trainers for various classroom/laboratory activities. These can also work as a constant reminder for learners. The other elements in the classroom/laboratory shall inspire and motivate trainees to enjoy learning.

7.1 Poster 1 - Job Role Specific Information (Mandatory)



Specifications

Position: On wall in the classroom and labs

Size: 17 inch x 22 inch

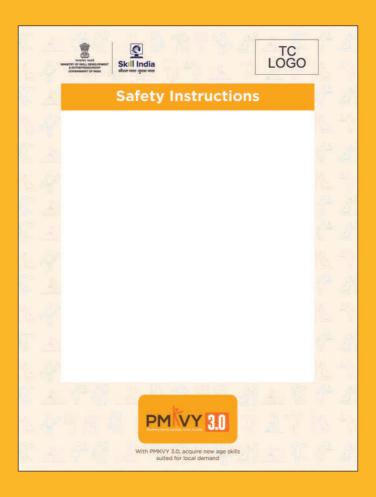
Material: Digital Printing on Imported Art

Paper (300 GSM)

Customisation Required: Job role specific content taught in the classroom/lab



7.2 Poster 2 - Safety Instructions (Mandatory)



Specifications

Position: On wall in the classroom and labs

Size: 17 inch x 22 inch

Material: Digital Printing on Imported Art

Paper (300 GSM)

Customisation Required: Job role specific

safety instructions



7.3 Poster - Job Interview Tips and Etiquettes



Specifications

Position: On wall in the classroom and labs

Size: 9.25 inch x 11.75 inch

Material: Digital Printing on Imported Art

Paper (300 GSM)

Customisation Required: None



Catchment Area Branding

08

The Training Centres are encouraged to promote the scheme in their surrounding areas and draw potential candidates. The TCs can place these stickers/ self-adhesive posters across town.

8.1 Poster 1 - Scheme Information and Process



Specifications

Position: On the wall

Size: 17 inch x 22 inch

Material: Digital Printed Vinyl Sticker/Sun
Board

Customisation Required: Photographs can
be changed as per job roles



8.2 PMKVY Process Stickers (Encouraged)



Specifications

Position: As Needed Size: 5.5 inch x 3 inch

Material: Digital Printed Sticker

Paper/ PVC

Customisation Required: None



8.3 Standee - Training Features



Specifications

Position: Around/Adjacent Waiting Area

Size: 3 ft. x 6 ft. Material: Star Flex

Customisation Required: Photos as per

job roles



ADVERTISEMENTS

09

The Implementing Agencies and Training Centres are advised to use mass media to promote PMKVY 3.0. This may include print, TV, radio, Kaushal Mela, wall branding, OOH mediums like rickshaw, mobile vans, pamphlets etc.

Regarding the budget for advertisement and publicity – please refer to Point 7 (Financial Management) of the PMKVY 3.0 Operational Guidelines.

9.1 Print Advertisement

Press advertisements can be released by the Implementing Agencies/TCs for the publicity and advocacy of the scheme and its benefits.



Specifications:

The following adaptations and changes are permissible:

- a. Photographs can be replaced according to the sector and job role.
- b. The language of the advertisement to be customised per local/regional needs.
- c. Training Partner logo can be added in the footer (in the orange strip).
- d. Training Centre details can be added in the footer.
- e. The size of the advertisement can be altered as per the medium

Mandates:

- a. The positions of Prime Minister's photograph and Emblem cannot be changed.
- b. Centralised helpline number 8800055555 and official website www.pmkvyofficial.org must not be deleted from the advertisement(s).



9.2 Radio

Radio Advertisements are low-cost and help increase brand awareness. Campaigns such as **Call us Now!** or **Register for Pradhan Mantri Kaushal Vikas Yojana** allow for the delivery of a short and powerful message to the target trainee/communities.

Radio advertising can include Jingle Ads, RJ Mentions, FM Advertising, Sponsorship Ads, Career Guidance, among others.



9.3 Television

Television has emerged as a powerful visual medium. With the increased number of streaming options, it can be utilised well for targeting a fragmented audience and to develop awareness campaigns. Regional, local satellite and cable television channels can be leveraged for the publicity and advocacy of the scheme.

- a. PMKVY scheme logo could be added in the visual creatives.
- b. Skill India Mission logo could also be added in the visual creatives.
- c. Animated logos of both PMKVY Scheme and Skill India Mission would be available on www.pmkvyofficial.org under the Branding and Communications page.





9.4 Kaushal/Rozgar Mela or Skill Exhibitions

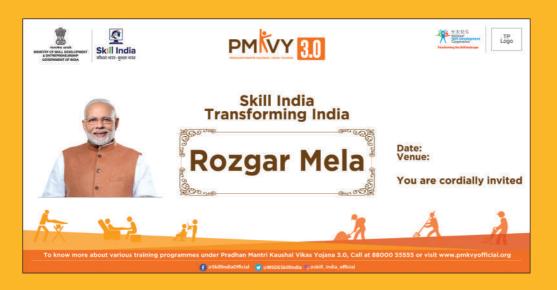
The branding collaterals for such events may include backdrop, pole bunting, flyers, press ads, mobile vans, among others.

Hoarding Option 1



Photograph of the Chief Minister may be added

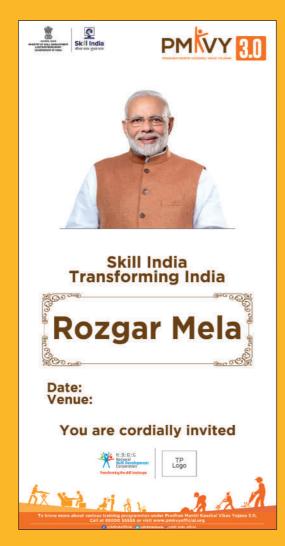
Hoarding Option 2



Specifications
Size: According to the Venue
Customisation Required: Event Details,
Job Roles, Dignitaries may be added
Language: Region Specific
PMKK centres can add NSDC logo along
with TP logo



Pole Bunting





Specifications

Size: 3 ft. x 6 ft.

Customisation Required: Date/Event/Guest name to be added according to the event

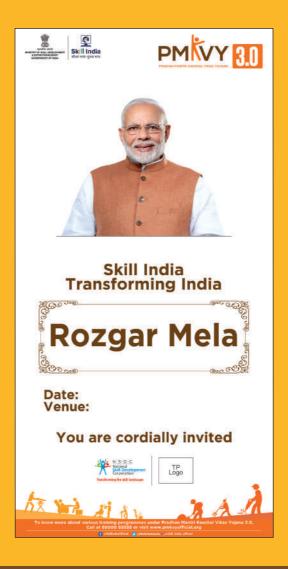
Language: Region Specific

PMKK centres can add NSDC logo along with

TP logo



Standee



Specifications

Size: 3 ft. x 6 ft.

Customisation Required: According to

the Date/Venue/Event

Customisations permitted: Names of dignitaries, Date and Venue, Highlights

of the event

Language: Region Specific

PMKK centres can add NSDC logo along

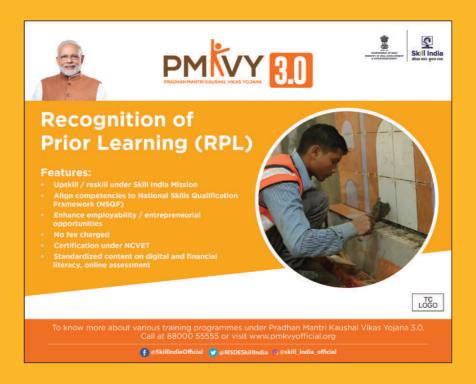
with TP logo



Recognition of Prior Learning (RPL)

Recognition of Prior Learning is a skill certification component designed to enable a large number of Indian youth to take on industry-relevant skill certification, which will help them secure a better livelihood. Individuals with prior learning experience or skills can register themselves and get assessed and certified under the Recognition of Prior Learning (RPL) component of the scheme. RPL focuses mainly on individuals engaged in unregulated sectors.

10.1 Backdrop



Specifications

Position: At the training area

Size: 8 ft. x 6 ft.

Material: Star Flex

Customisation Required: Photograph can be changed according to the job role



10.2 Poster - Process



Specifications

Position: On walls in the waiting area

Size: 22 inch x 17 inch

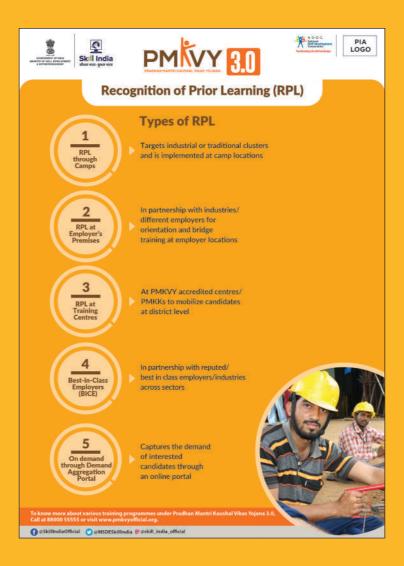
Material: Digital Printing on Imported

Art Paper (300 GSM)

Customisation Required: None



10.3 Poster - Types of RPL



Specifications

Position: At the training area

Size: 3 ft. x 6 ft. Material: Star Flex

Customisation Required: Photograph

can be changed as per job role



10.4 Standee 1



Specifications

Position: Around/Adjacent Waiting Area

Size: 3 ft. x 6 ft. Material: Star Flex

Customisation Required: As per sector. NSDC, SSC, PIA logos could be added



10.5 Standee 2



Specifications

Position: Around/Adjacent Waiting

Area

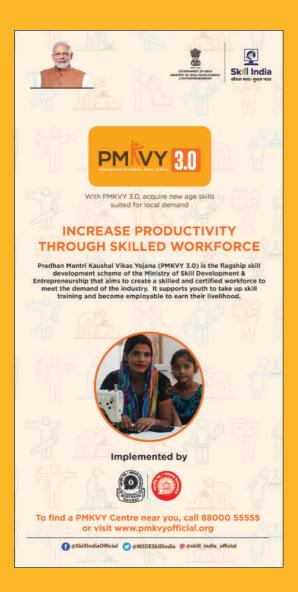
Size: 3 ft. x 6 ft. Material: Star Flex

Customisation Required: As per sector/job role. NSDC, SSC, Partners

logos could be added



10.6 Standee 3



Specifications

Position: Around/Adjacent Waiting Area

Size: 3 ft. x 6 ft. Material: Star Flex

Customisation Required: As per

sector/job role. NSDC, SSC, Partners

logos could be added

Language: Region Specific

TC to place this standee

around/adjacent Training Area



10.7 Flyer



Specifications

Size: A4/A5

Material: Digital/Offset Printing on

(150 GSM)

Customisation Required:

Photographs can be changed as

per job roles



Format for Notice

11





Notice Number:

<HEADLINE TO BE IN ALL CAPITAL LETTERS>

The body of the notice with the subject of the same highlighted in bold to indicate that the notice is on the same.

Text here is to be justified with a front-line indent and font calibri 11.

For each new para/point the frontline indent must follow as can be seen/is demonstrated in this particular paragraph change. This is only in the first line in the new paragraph and does not follow into the next lines in the same paragraphs, as evidenced here.

Issued By

Signature City, State

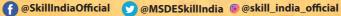
Date: dd/mm/yyyyy







To know more about various training programmes under Pradhan Mantri Kaushal Vikas Yojana 3.0, Call at 88000 55555 or visit www.pmkvyofficial.org



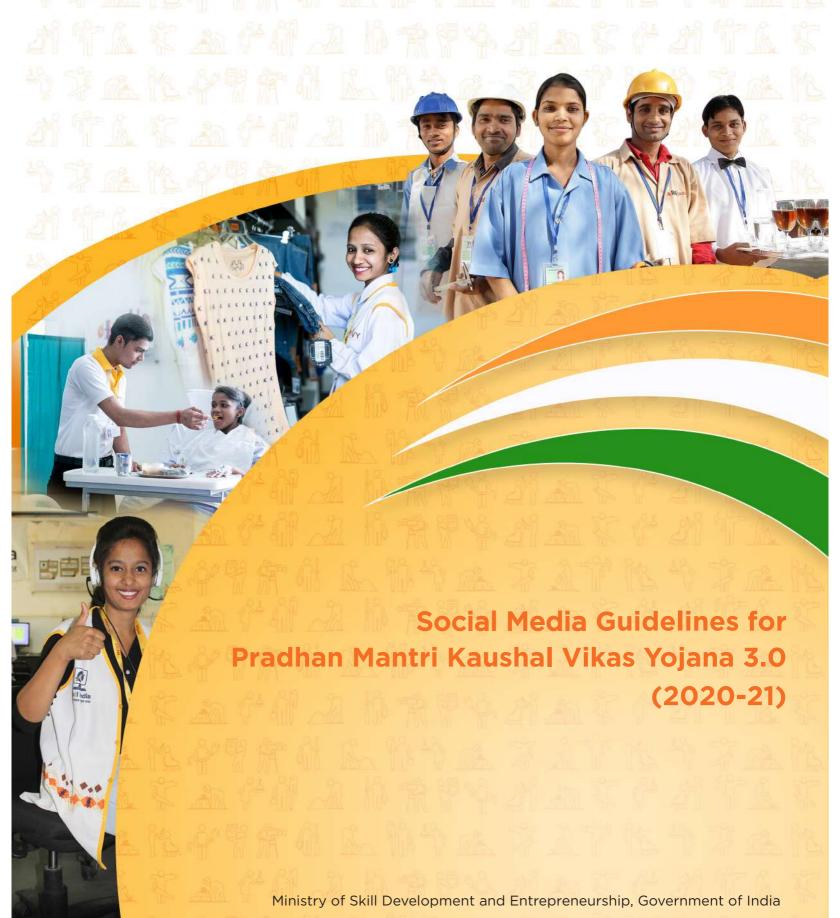














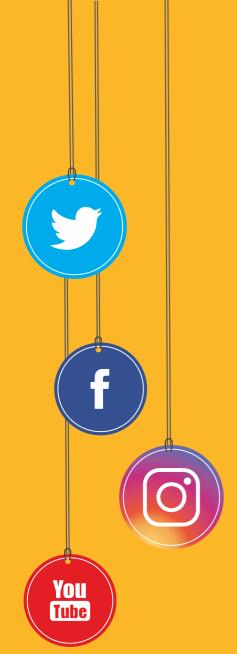


Social Media Guidelines

With the increase in Internet penetration and affordable smart phones, social media use and engagement is proliferating in India, primarily among the youth. In fact, Facebook now has more than 324 million Indian users with 90% of them being below the age of 34 years. Platforms like Twitter, Facebook, Instagram and YouTube have become effective means of not just brand building but also to build long lasting relationships with targeted beneficiaries.

Further, communicating via social media is almost immediate which reduces the response time for addressing grievances and promotes greater transparency.







Social Media and Skilling

Skill India is an initiative of the Government of India that was launched to empower the youth of the country with skill sets that make them employable and more productive in their work environments. The Hon'ble Prime Minister, Shri. Narendra Modi chairs the National Skill Mission.

PMKVY is the flagship scheme of the Ministry of Skill Development & Entrepreneurship. The scheme aims to boost Skill India Mission through 300+ courses in 36 different sectors, recognized by both relevant industries and the government, under the National Skill Qualifications Framework.

PMKVY scheme, promoted through MSDE's official Skill India handles, Facebook - @MSDESkillIndia helps in communicating with skill seekers and other stakeholders alike and aims to engage with a larger audience.

In order to leverage the power of social media, SMSDE urges all PMKVY implementation partners and stakeholders to ensure their presence on various social media platforms including Twitter, Instagram, YouTube according to their respective target audience. This will help in creating awareness amongst the general population on skill development programs that are currently active in the country and also promote a deeper engagement with the target audience.



District Skill Committees (DSCs) / SSDMs / Training Partners are encouraged to tweet and post about the following subject/developments:

- New courses launched
- Inaugurations of new Skill Centres
- Launch of new skill development programs/courses
- Progress of existing skill development courses (mobilization, enrolment and registration, actual training in progress, assessment and certification)
- Events (Kaushal Mela, special trainings, RPL programs, visits by various dignitaries, media coverage)
- Testimonials and experiences of the beneficiaries, how their lives have changed as a result of the training that they have received (messages/videos/photos)
- Other information that can help the beneficiaries

the Regular posts on above will enable District Skill Committees (DSCs) / SSDMs / Training Partners to connect effectively with the target audience and will encourage more people to take up skill development programmes. District Skill Committees (DSCs) / SSDMs / Training Partners must tag the Skill (@MSDESkillIndia) India handle and National Skill Development Corporation handle (@NSDCIndia) to ensure that the message is shared with a larger audience.









- Ensure usage of Prime Minister Narendra Modi's photograph as in the appended banner
- Use the logos in the size and manner mentioned
- Use correct sizes for respective platforms i.e. websites and mobile sites to prevent any distortion
- Use correct margins for logos and keep proper breathing space between the text and images
- Please don't overlay colors and don't use effects (f_X) for Logos, keep the logos in the same ratio and colors
- Do not use pixelated or ill traced images. Use relevant compelling imagery
- Please adhere to the appended color scheme and fonts while creation of branding for website or mobile









Demand driven, District - level skill development scheme





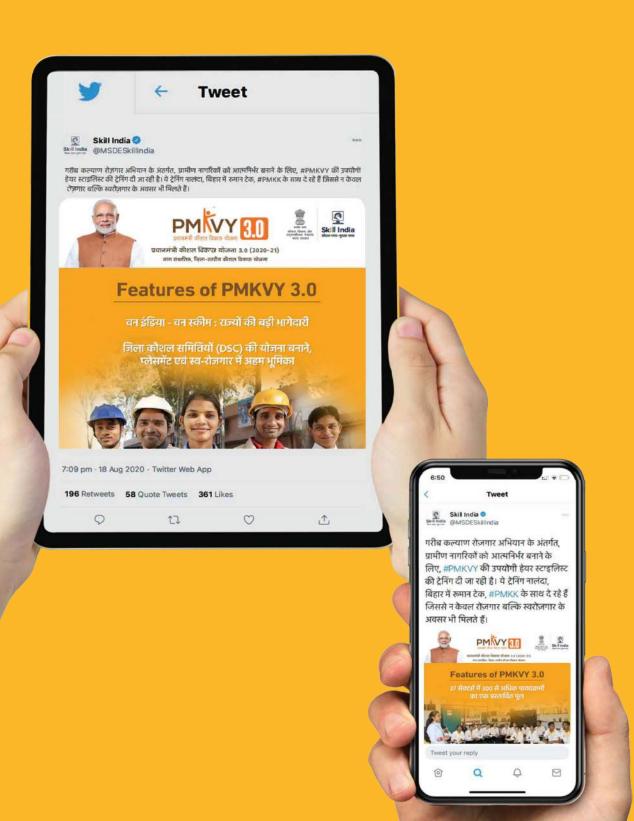
Sample Tweets/Posts







Sample Tweets/Posts





Details of Skill India on Social Media Platforms

The Skill India social media presence is maintained and accessible through the following pages/handle.



Facebook:

www.facebook.com/SkillIndiaOfficial

Twitter:

https://twitter.com/MSDESkillindia



Facebook:

https://www.facebook.com/NSDCIndiaOfficial/

Twitter:

https://twitter.com/NSDCINDIA



TPs may use the following hashtags as relevant - **#PMKVY**, **#PMKK**, **#ISupportSillIndia**, **#SkillIndia**

NOTE

There is no official handle or group of PMKVY scheme. Please refrain from joining any fake groups.





Few tips for you to film good quality videos

A clean lens

The lens might have oily fingerprints or tiny dust particles so it best to clean it with a sift fabric before you shoot any video.

Avoid flash

Don't use the flash because it might distort the colors. Only do it when there is no other light source.

Shoot horizontal, not upright

This way people could watch your video on a monitor, TV screen, YouTube and all other social media channels.

Keep it smooth and steady

Even though your smartphone is small and light, it can be held surprisingly steady. The key is to place it on an even surface and fasten it using a book or something heavy, without obscuring the lens. If you're asking someone else to hold the camera, make sure they use both hands, and lock their elbows into the body for extra stability. You could also use a Tripod for this purpose.

Make the light work for you

The light should be in front of you and not behind. Before shooting the actual video, record a sample version just to check the lighting.

Manually set exposure and focus

Not all smartphone apps do this but try pressing and holding on an area of the screen to activate the AE/AF Lock function. This will help you maintain the exposure and focus while you're filming.







Few tips for you to film good quality videos

Check audio quality

Bad audio can ruin a video. Always record a video with clear audio quality. The audio of the subject should not be echoing or slow while he/she is speaking.

Keep yourself in the center

Remember that you are making a video focused on the subject, so make sure the subject is in the center of the frame.

Review the video

After you are done shooting the video, view it once to ascertain that the video has been shot properly according to the instructions and guidelines above and the audio quality is up to the mark.

What to wear

Do not wear checks, stripes or extremely bright colors as they will not look good on camera. It is advisable to wear solid colors. Also, please make sure your clothes compliment the color of the background.









Few tips for you to take good quality photographs

- When clicking a photograph for use on social media ensure a minimum resolution - 1920 X 1080 px. (With the latest smartphones it is not a difficult task)
- Use Grid-lines to balance your shot and ensure they are straight
 - o iPhone: Go to "Settings," choose "Photos & Camera," and switch "Grid" on
 - o Android: Launch the camera app, go to "Settings," scroll down and switch the "grid lines" option to "on"
- Position your camera at the eye level of the subject and compose your shot accordingly
- For group shots, place subject in a manner which highlights them in action
- Make sure the location is well lit and subject is not standing or working in darkness
- Ensure you focus on the subject and engage the Focus Lock (Long Press Screen) before clicking the photograph
- Please Avoid zooming in as it distorts the image and makes it unclear
- Make sure the photos are take in landscape mode
- Try and ensure a less crowded background, too many items in the background tend to take away the focus of the photo





Further Suggestions

- While posting on Twitter, District Skill Committees (DSCs) / SSDMs / Training Partners should tag Skill India (@MSDESkillindia), NSDC (@NSDCINDIA)
- Encourage candidates to create a Twitter account and follow relevant handles to stay connected and get the regular updates & tweet about their experiences, learnings, outcomes and other benefits
- While tweeting candidates may tag the Twitter handles of the District Skill Committees (DSCs)/ SSDMs/Training Partners, Skill India, NSDC & the Hon'ble Minister

Further Suggestions





- TPs are encouraged to visit and like Skill India's and the Hon'ble Minister's official Facebook page to stay updated
- For posts on Facebook, TPs may use the following tags: @SkillIndiaOfficial, #ISupportSkillIndia, #PMKVY, #PMKK
- TPs should upload images and videos of project launch ceremonies mobilization camps, registration and enrolment of candidates, candidates undergoing training, under PMKVY/ PMKK using the tags mentioned above
- Encourage candidates to post pictures from workshop / classroom on Facebook, with the tags mentioned above
- Encourage all the candidates to post messages, tagging @PMOIndia







To know more about various training programmes under Pradhan Mantri Kaushal Vikas Yojana 3.0, Call at 88000 55555 or visit www.pmkvyofficial.org



